

## NOTICE OF CONSIDERATION OF A KEY DECISION (published 25 October 2016)

In accordance with paragraphs 9 and 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decision which it intends to consider.

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to determine the Key Decision in private as shown below.

The decision may be implemented 3 clear working days after it is made, unless called in by Councillors.

*If you have any queries on this Key Decisions List, please contact  
**Katia Richardson** on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision  Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet ( <i>other relevant documents may be submitted</i> )
Leader of the Council	Not before 1st Nov 2016	<p><b>Approval to make a direct award to provide parking enforcement services</b></p> <p>Approval was given to undertake a joint tendering exercise for RBKC and H&amp;F to procure a shared enforcement agent service to recover outstanding PCN debts for RBKC and H&amp;F for a term of seven years, with the option for a break clause in years three, and five to review performance.</p> <p>That approval be given to make a direct award to Marston Group Limited for a concessions contract to provide Enforcement Agent (Bailiff) Services for Penalty Charge Notice (PCN) Debt Recovery (on the same terms and conditions as the previous contract) from the date this decision takes effect but for no more than six months in the notional sum of £500,000.</p> <p><b><u>Reasons for Urgency:</u></b></p> <p>A technical challenge was made by an applicant during the retendering exercise which could only be resolved by extending the</p>	Cabinet Member for Environment, Transport & Residents Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): All Wards	

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		<p>original deadlines. As a consequence of the challenge the specification was amended taking into account advice given by Legal and Procurement Services.</p> <p>Continuation of the service provision out of contract might lead to legal challenge from a potential tenderer and there is also potential of £600k of PCN revenue at risk</p>		